

Embry-Riddle Aeronautical
University – Asia Campus

2020 Annual Security Report

(2017-2019 Clery Crime Statistics)

Table of Contents

Preparing the Annual Security Report (ASR).....	2
Reporting Crimes or Emergencies.....	3
Campus Law Enforcement & Security.....	3
Reporting Crimes to Campus Security Authorities	3
Limited Confidential Reporting Process.....	4
Emergency Notifications and Timely Warnings	4
Crime Statistics.....	5
Reportable Crimes	6
Missing Student Notification	7
Monitoring Off Campus Locations of Recognized Student Organizations.....	7
Security of and Access to Campus Facilities	7
Security Procedures and Practices.....	7
Crime Prevention	8
Alcohol and Drug Policies.....	8
Violence Against Women Act.....	9
Registered Sex Offenders.....	9
Crime Statistics.....	10

Embry-Riddle Aeronautical University
Asia Campus
2020 Annual Security Report
(2017 – 2019 Clery Crime Statistics)

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (20 U.S.C. 1092) (“Clery Act”) is a federal consumer protection law passed in 1990 that requires colleges and universities participating in Title IV student financial aid assistance programs to disclose campus crime statistics and other security information to students and the public. This information is available through the Annual Security Report published by October 1st ¹ of each year. The Annual Security Report includes security-related policy statements and crime statistics for the preceding three calendar years.

It is Embry-Riddle Aeronautical University (University or ERAU) policy to comply with the requirements of the Clery Act and all related rules, regulations, and procedures promulgated by the U.S. Department of Education and other cognizant agencies.

Preparing the Annual Security Report (ASR)

The ASR for the Asia Campus is prepared by Asia Campus staff and includes input from other areas/offices with significant responsibility for university student affairs and compliance. The Vice Chancellor & Head of Asia collects crime statistics in relation to Clery Act reportable crimes and violations that occurred at the Asia Campus, specifically the areas owned or controlled by the University or immediately adjacent to the Campus. The Vice Chancellor & Head of Asia collects crime report information for the purposes of Clery Act compliance. The University’s general counsel provides advice and counsel as needed to facilitate an accurate and compliant report.

Crime statistics are also requested from the Ministry of Home Affairs - Singapore Police Force to determine if they are aware of any Clery reportable crimes that should be documented in the Asia Campus’s ASR.

On or before the publishing date of October 1st an email will be sent to the Embry-Riddle Asia campus community providing a direct URL link to view the Annual Security Report. This report will also be made available to all prospective students and employees at publicly accessible URL links.

¹ The Department of Education has extended the date for institutions to distribute their Annual Security Report (ASRs) to required recipients to December 31, 2020 (due to COVID-19).

Reporting Crimes or Emergencies

Embry-Riddle Aeronautical University strongly encourages the University community to **immediately report emergencies or suspicious activity** to the proper authorities. Crimes alleging actual or attempted bodily harm, a hate crime, or a significant crime against property are encouraged to be reported to local law enforcement officials for investigation.

Campus Law Enforcement & Security

Embry-Riddle Aeronautical University Asia Ltd. (Asia Campus) is a wholly owned subsidiary of Embry-Riddle Aeronautical University, Incorporated (ERAU, Inc.) There are no campus police, however, building security is present at the Asia Campus. All police services for the Asia Campus are provided by the Singapore Police Force.

In case of emergency call:	999
For non-emergencies call:	Singapore Police Force +65 6253 4434

The Asia Campus does not have any written agreements or memoranda of understanding with local law enforcement agencies for the investigation of alleged criminal offenses on campus. Rather, crime reports, and investigations are handled in accordance with the responding agency's own policies and procedures.

Reporting Crimes to Campus Security Authorities

Employees who have significant responsibility for students and student activities are designated as Campus Security Authorities (CSA) under the Clery Act. Individuals may feel more comfortable reporting criminal activity to a CSA rather than reporting to law enforcement.

At the Asia Campus the Campus Security Authority (CSA) is the Vice Chancellor & Head of Asia.

For Clery purposes, a crime is considered "reported" when, in good faith, it is brought to the attention of a CSA by anyone (victim, witness, offender, 2nd/3rd party), whether they are affiliated with the University. If a reporting person requests anonymity, the request will be honored to the extent permitted by law. However, CSA's are obligated to report any crime reported to them to the Worldwide Campus Clery Coordinator. CSA's are not required to disclose identifying information about the crime victim to the Worldwide Campus Clery Coordinator. It is not necessary that a reported crime be investigated or determined to be true. Data collected will only be used to get a more accurate number of crimes on campus.

Crimes may also be reported to any of the following University officials:

- Vice Chancellor & Head of Asia +65 6933 9582
- Director, Student Success, Asia Campus, +65 6933 9580
- Dean of Students, Worldwide Campus, +1 386 323 8775

Faculty members with no responsibility for student and campus activity beyond the classroom and most clerical staff are not considered CSAs and are not required to report under the Clery Act.

Counselor Reporting Process

The Asia Campus provides limited pastoral and professional counseling through its Office of Student Success. While additional services are being provided in Asia all students have access to off-campus confidential supporting services at the Worldwide campus. Contact the Worldwide Dean of Students for more information at +1 386 323 8775 or wwsdos@erau.edu.

Limited Confidential Reporting Process

The University encourages anyone who is a victim of a crime or a witness to a crime to report the incident. In all cases, every effort will be made to maintain the confidentiality of crime victims to the extent possible. Individuals are always encouraged to report incidents to law enforcement so that they can be properly investigated. As the University's crime report forms may be subject to discovery by subpoena, absolute privacy cannot be guaranteed.

Emergency Notifications and Timely Warnings

The Clery Act requires colleges and universities to keep their students and employees informed about threats to their safety and health in a manner that allows them to protect themselves.

ERAU is committed to promoting and maintaining a safe campus environment. In the event of an emergency, specific procedures are in place to protect students, faculty, and staff. The University maintains methods to communicate immediate emergency information throughout the campuses. These systems may be used when campus authorities and/or local emergency responders confirm a significant emergency exists and determine emergency notification is warranted. The University will make every effort to compose a brief but descriptive emergency message that can be issued in a responsible but timely fashion. Notification may not be immediate if doing so compromises efforts to assist a victim, contain the emergency, respond to the emergency, or otherwise mitigate the emergency.

During an emergency at the Asia Campus location leadership responsibility will default to the Vice-Chancellor & Head of Asia or his designated authority. Leadership is responsible for the following:

- Immediate safety of all our staff, faculty, and students on site.
- Following and directing subordinates to follow the instructions as instructed by building management.
- Reporting the situation to Worldwide Campus Headquarters as soon as that report can be safely made.
- Maintaining continued communications with Worldwide Campus Headquarters as the situation develops.

The authority regarding guidance for immediate action steps in an emergency will default in the following order of priority:

- Local Safety Authorities
- Worldwide Campus Headquarters

The decision to close the campus office and/or cancel class sessions in the interest of the safety of staff, instructors, and/or students will be made at the discretion of the Vice Chancellor & Head of Asia.

Subsequent guidance and general information may be communicated via campus email or announcement, via campus social media, or in ERNIE.

The purpose of a timely warning is to notify the campus community when there is a serious or continuing threat to students or employees. The Campus Security Authority may consult with Worldwide Campus or University leadership, the university's General Counsel, the Worldwide Dean of Students office, and local law enforcement agencies to determine if the situation at hand is a reportable Clery crime that requires a timely warning. The Head of Asia will then be responsible for notification.

The Asia Campus shall provide timely warnings where required that reach the required or appropriate campus community of covered crimes. The method and specific details to include in the warning are a matter of policy to be decided by the Vice Chancellor & Head of Asia, or designated authority, in consultation with appropriate campus staff.

The warning may be issued using a variety of methods:

- Campus email sent to students, faculty and staff
- Campus Homepage
- Campus social media pages
- Written notice on bulletin boards or near entrances and exits
- Canvas Post

Crime Statistics

If a Clery Act qualifying crime or an incident that may be a crime is reported to a Campus Security Authority (CSA), the CSA is obligated to record the information using the Campus Security Authority Crime Report Form. Information collected will be used to determine the category of the crime or incident. Employees who report to a CSA shall inform their supervisors of any act or offense covered by Clery immediately.

Crime statistics are also requested from local law enforcement agencies and are included in the ASR.

Reportable Crimes

The Clery Act requires colleges and universities to report statistics of specific crimes alleged to have occurred on or in the Asia Campus's Clery geography. Singapore does not provide geo-specific crime statistics. National crime statistics are available from the [Singapore Police Force](#). The reportable criminal offenses are:

- Murder
- Non-negligent Manslaughter
- Negligent Manslaughter
- Rape
- Fondling
- Incest
- Statutory Rape
- Robbery
- Aggravated Assault
- Burglary
- Motor Vehicle Theft
- Arson

In addition, the Clery Act requires reporting hate crimes that have occurred on or in the Asia Campus's Clery geography. Embry-Riddle Aeronautical University takes hate crimes very seriously and encourages the campus community to report any incident that may fall into this category.

A hate crime is a criminal offense (as defined for Clery purposes) committed against a person or property, which is motivated, in whole or in part, by the offender's bias. Any of the criminal offenses noted above as well as larceny-theft, simple assault, intimidation, and destruction, damage, or vandalism of property that manifests evidence that the victim was selected because of the perpetrator's bias, is considered a hate crime. The categories of bias are:

- Race
- Religion
- Sexual Orientation
- Gender
- Gender Identity
- Ethnicity
- National Origin
- Disability

The Clery Act also requires reporting of arrests and/or disciplinary referrals for the following:

- Liquor law violations
- Drug law violations
- Illegal weapons possession

The Violence Against Women Act (VAWA) amendments to the Clery Act also requires colleges and universities to compile statistics for incidents of the following:

- Dating Violence
- Domestic Violence
- Stalking

Missing Student Notification

The Asia Campus does not maintain on-campus housing facilities; therefore, is not subject to the Clery Act guidelines for policy disclosure on missing students.

Monitoring Off Campus Locations of Recognized Student Organizations

At the present time, the Asia Campus does not have any officially recognized student organizations with off campus locations and therefore does not monitor or record criminal conduct occurring at such locations.

Security of and Access to Campus Facilities

The address and hours of operation of the Asia Campus are as follows:

Campus Address

75 Bukit Timah Rd, #02-01 Boon Siew Building, Singapore 229833

Access to the Asia Campus classrooms and administrative areas is generally limited to students and employees for the purpose of study, work, teaching, and other Campus business. Because of concerns for personal safety and the protection of property, campus space is locked after business hours and building management provides 24/7 building security. The Campus does not have any campus residences.

Students and employees are encouraged to report safety related facilities issues to the Office Manager, +65 6933 9585

Hours of Operation

Monday-Friday, 9 a.m.–6 p.m.

Saturday, 10 a.m.–2 p.m.

Security Procedures and Practices

Embry-Riddle Aeronautical University believes that safety is everyone's responsibility and that members of the University community must take responsibility for their own personal safety, the safety of others, and their property (when possible), as they do when away from the Campus.

Information and literature on crime prevention and personal safety is available to the Campus community. For information, visit the [Campus Safety & Security Department](#) website.

Crime Prevention

The following crime prevention measures are recommended by the University:

- Stay alert and know your surroundings.
- Lock your car and do not leave any valuables in your car.
- Park in well lighted areas.
- At night avoid dark and isolated areas. If possible do not walk to your car alone.
- Do not leave your personal property unattended.
- Additional crime prevention recommendations are provided by the [Singapore Police](#)

Alcohol and Drug Policies

The primary concern of the University is the health and safety of all members of the Embry-Riddle community. The University provides alcohol and drug awareness and prevention information to our students and employees.

Use and/or possession of alcohol or tobacco on University owned property with the exception of approved designated areas or events is prohibited. Policies may differ regarding tobacco usage on property that ERAU leases. It is advisable to check directly with those facilities. Illegal drugs are prohibited at all university owned or leased properties. Disruptive or destructive behavior associated with, or as a consequence of, drinking or the use of drugs is not an acceptable form of conduct. Being under the influence of alcohol or drugs does not excuse students from negative behaviors and/or violations of the code of conduct, policies, and Singapore law.

Alcohol and drug assistance programs and policies for Embry-Riddle students may be found on the [Dean of Students – Worldwide](#) website.

Alcohol and drug assistance programs and policies for Embry-Riddle employees may be found on the [Human Resources](#) website. This information will also be made available to all prospective students and employees at publicly accessible URL links.

The University's employee policy on Alcohol and Other Drugs (AOD) can be found on the [Human Resources](#) website.

The University prohibits the unlawful possession, use, or distribution of illegal drugs and alcohol by students and employees. Any student or employee who violates the University's Alcohol and Other Drugs (AOD) policy is subject to both institutional sanctions and punishment consistent with Singapore law.

Violence Against Women Act

Embry-Riddle Aeronautical University does not tolerate sex discrimination, sexual harassment or sexual violence of any kind.

Any member of the campus community that has information about sexual assault is encouraged to report the incident to a Campus Security Authority. It is imperative employees report any incidents of sexual violence immediately, even if the report complaint was initially filed with another individual or office. The Campus Security Authority will encourage anyone reporting a crime to report it to the local police agency. Options for off-campus confidential supporting services will be provided.

Embry-Riddle affirms its commitment to promote the goals of fairness and equity in all aspects of the educational enterprise. The **Civil Rights Equity & Sex/Gender-Based Harassment, Discrimination and Sexual Misconduct Policy and Resolution Procedures** are designed to provide guidance to faculty, staff and students who may have concerns regarding discrimination in employment and/or in access to educational opportunities. Discrimination can include sexual misconduct such as sexual harassment, sexual assault, sexual coercion and stalking. For more information on the prevention and response to a sexual assault on campus can be found in the University's Civil Rights Equity and Sex/Gender-Based Harassment, Discrimination, and Sexual [Misconduct Policy](#).

Additional information, including definitions of dating violence, domestic violence, sexual assault and stalking, can be found in the University's [Sexual Harassment Policy](#).

University faculty and staff receive annual online sexual harassment training. Online training for Asia Campus students is not currently offered.

Asia Campus students are responsible for knowing and adhering to all published policies and regulations for student conduct. Policies and regulations are available in the [Worldwide Student Handbook](#), [Student Code of Conduct](#) and [Student Rights and Responsibilities](#).

Registered Sex Offenders

The Clery Act requires colleges and universities to provide a statement advising the campus community about where law enforcement agency information provided by a state concerning registered sex offenders may be obtained. No official registry of sex offenders exists in Singapore.

Crime Statistics

2020 Campus Safety and Security Survey

Institution: ERAU Asia

Criminal Offenses – On campus

	2017	2018	2019
Murder/Non-negligent manslaughter	0	0	0
Manslaughter by Negligence	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory rape	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft (do not include theft from a motor vehicle)	0	0	0
Arson	0	0	0

Criminal Offenses – Public Property

	2017	2018	2019
Murder/Non-negligent manslaughter	0	0	0
Manslaughter by Negligence	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory rape	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft (do not include theft from a motor vehicle)	0	0	0
Arson	0	0	0

Hate Crimes – On campus (year 2019)

	2017	2018	2019
Murder/Non-negligent manslaughter	0	0	0
Manslaughter by Negligence	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory rape	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft (do not include theft from a motor vehicle)	0	0	0
Arson	0	0	0
Simple Assault	0	0	0
Larceny-theft	0	0	0
Intimidation	0	0	0
Destruction/damage/vandalism of property	0	0	0

Year 2018

	2017	2018	2019
Murder/Non-negligent manslaughter	0	0	0
Manslaughter by Negligence	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory rape	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft (do not include theft from a motor vehicle)	0	0	0
Arson	0	0	0
Simple Assault	0	0	0
Larceny-theft	0	0	0
Intimidation	0	0	0
Destruction/damage/vandalism of property	0	0	0

Year 2017

	2017	2018	2019
Murder/Non-negligent manslaughter	0	0	0
Manslaughter by Negligence	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory rape	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft (do not include theft from a motor vehicle)	0	0	0
Arson	0	0	0
Simple Assault	0	0	0
Larceny-theft	0	0	0
Intimidation	0	0	0
Destruction/damage/vandalism of property	0	0	0

Hate Crimes – Public Property

Year 2019

	2017	2018	2019
Murder/Non-negligent manslaughter	0	0	0
Manslaughter by Negligence	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory rape	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft (do not include theft from a motor vehicle)	0	0	0
Arson	0	0	0
Simple Assault	0	0	0
Larceny-theft	0	0	0
Intimidation	0	0	0

Destruction/damage/vandalism of property	0	0	0
--	---	---	---

Year 2018

	2017	2018	2019
Murder/Non-negligent manslaughter	0	0	0
Manslaughter by Negligence	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory rape	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft (do not include theft from a motor vehicle)	0	0	0
Arson	0	0	0
Simple Assault	0	0	0
Larceny-theft	0	0	0
Intimidation	0	0	0
Destruction/damage/vandalism of property	0	0	0

Year 2017

	2017	2018	2019
Murder/Non-negligent manslaughter	0	0	0
Manslaughter by Negligence	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory rape	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft (do not include theft from a motor vehicle)	0	0	0
Arson	0	0	0
Simple Assault	0	0	0

Larceny-theft	0	0	0
Intimidation	0	0	0
Destruction/damage/vandalism of property	0	0	0

VAWA Offenses – On Campus

	2017	2018	2019
Domestic violence	0	0	0
Dating violence	0	0	0
Stalking	0	0	0

VAWA Offenses – Public Property

	2017	2018	2019
Domestic violence	0	0	0
Dating violence	0	0	0
Stalking	0	0	0

Arrests – On Campus

	2017	2018	2019
Weapons; carrying, possessing, etc.	0	0	0
Drug abuse violations	0	0	0
Liquor law violations	0	0	0

Arrests – Public Property

	2017	2018	2019
Weapons; carrying, possessing, etc.	0	0	0
Drug abuse violations	0	0	0
Liquor law violations	0	0	0

Disciplinary Actions – On Campus

	2017	2018	2019
Weapons; carrying, possessing, etc.	0	0	0
Drug abuse violations	0	0	0
Liquor law violations	0	0	0

Disciplinary Actions – Public Property

	2017	2018	2019
Weapons; carrying, possessing, etc.	0	0	0
Drug abuse violations	0	0	0
Liquor law violations	0	0	0

Unfounded Crimes

	2017	2018	2019
Total unfounded crimes	0	0	0